



SHEGUIANDAH FIRST NATION JOB POSTING

POSITION	Climate & Food Systems Coordinator
LOCATION	Sheguiandah First Nation - Administration Office
ACCOUNTABILITY	Director of Operations
EMPLOYMENT STATUS	Term Contract (15 Weeks)
HOURS OF WORK	Administration Hours (8:30am-4:30pm)
PREFERENCE	Person of Indigenous decedent/Sheguiandah First Nation Band Member
COMPENSATION	\$30.00 Per Hour
TENTATIVE START DATE	ASAP

Position Summary

The Climate & Food Systems Coordinator is responsible for leading the planning, coordination, and implementation of integrated climate health adaptation and Indigenous food system initiatives. This position supports community resilience, food sovereignty, and environmental stewardship by combining climate-health programming with land-based food forest development rooted in Indigenous knowledge.

The coordinator provides leadership in program design, stakeholder engagement, policy alignment, and community programming while ensuring culturally appropriate, sustainable, and evidence-based approaches.

Essential Functions

- Design, implement, and evaluate integrated climate-health and food systems programs.
- Develop and apply evidence-based strategies to address climate-related health risks (e.g., heat, air quality, water, food security, vector-borne diseases).
- Plan and oversee the Indigenous Food Forest, including plant selection, site management, and long-term sustainability.
- Integrate traditional ecological knowledge, cultural practices, and public health principles into all programming.
- Engage Elders, Knowledge Keepers, youth, and community members through program development, workshops, and land-based learning.
- Build and maintain partnerships with community organizations, health agencies, and government partners.
- Provide information, coordinate outsourced assessments, collect relevant data, and monitor program outcomes to support continuous improvement.
- Support development of policies and ensure alignment with local, provincial, and national strategies, including emergency preparedness.
- Develop and manage work plans, timelines, budgets, and reporting requirements.
- Ensure compliance with health, safety, and organizational standards, including food handling and outdoor safety practices.
- Represent the organization on committees and working groups.
- Other duties as assigned.

Qualifications:

- Degree or Certificate in Public Health, Environmental Health, Climate Science, Environmental Studies, Indigenous Studies, or related field (or equivalent experience).
- Work experience in program coordination, environmental health, climate initiatives, or community development.
- Strong knowledge of climate-health impacts and/or Indigenous food systems.
- Experience working with Indigenous communities and cultural knowledge systems.
- Strong research, analytical, and project management skills.
- Valid Ontario Driver's Licence.
- First Aid & CPR certification (or willingness to obtain).
- Ability to travel.
- Knowledge of Sheguiandah First Nation programs is an asset.
- Must provide a current Vulnerable Sector Check (VSC).



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Vulnerable Sector Check (VSC) Rationale: Sheguiandah First Nation is in a position of trust to its band members and is committed to providing a safe and secure work environment. Individuals employed are required to have a clear record of any changes and convictions relating to any abuse, assault, neglect and theft and any alcohol and/or drug related offences as these individuals may word directly or indirectly with vulnerable clients. The VSC must be current (30 days) and the original document.

Interested applicants must submit cover letter, resume, three (3) current references and education certifications to:

Confidential: Climate & Food Systems Coordinator

c/o Human Resources

reception@sheguiandahfn.ca

142 Ogemah Miikan, Sheguiandah, ON P0P 1W0

Phone: (705) 368-2781 Fax: (705) 368-3697

For a job description, please contact hrassistant@sheguiandahfn.ca or by calling (705) 368-2781. Miigwetch to all applicants for their interest, but only those selected for an interview will be contacted.